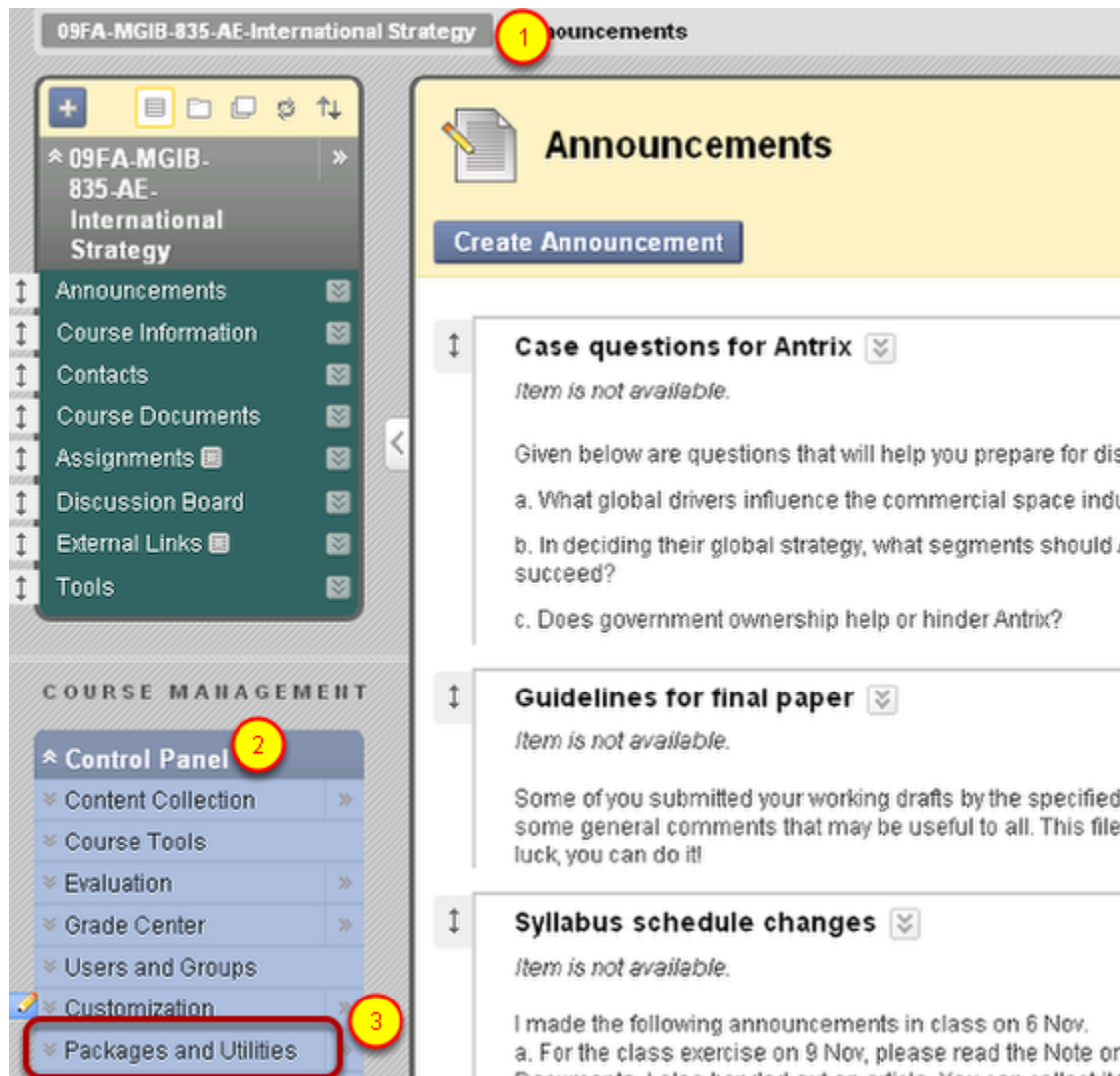


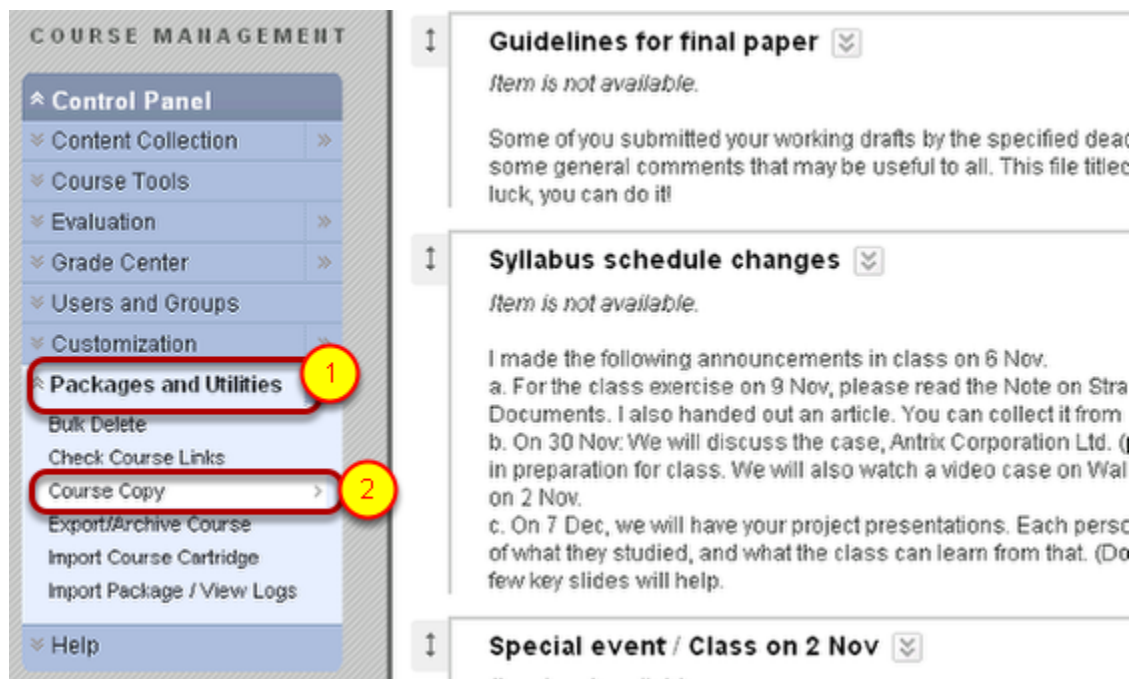
Copy a Course

Using the "Course Copy" functionality

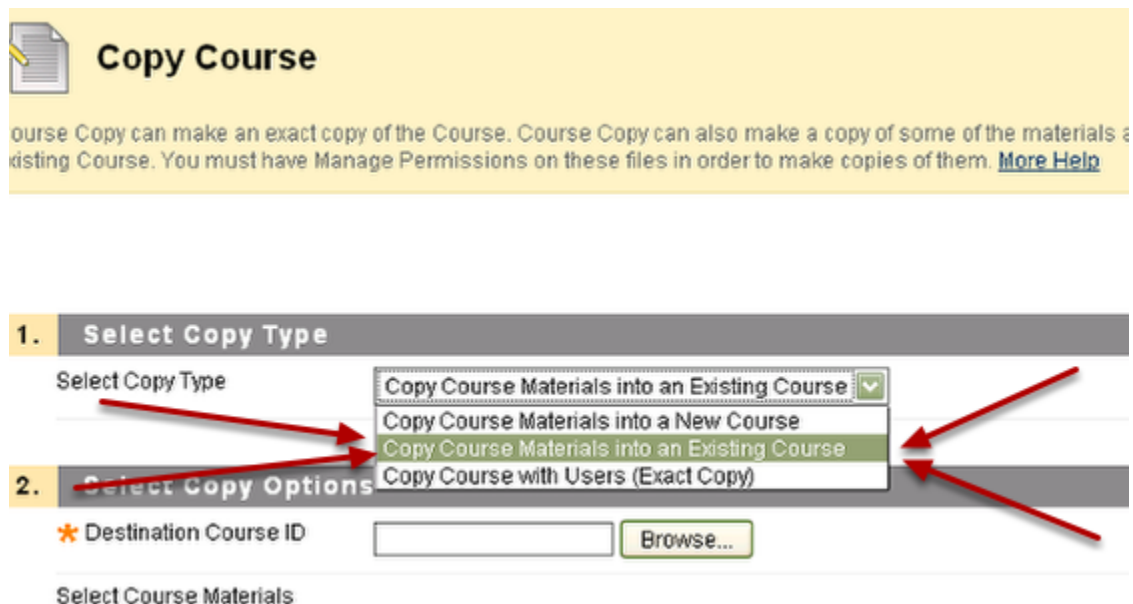
1. Go to the course you want to copy and under Control Panel select "Packages and Utilities".



2. Click on "Packages and Utilities", and "Course Copy".



3. From the Copy Course screen, it is ESSENTIAL that you choose the second option on the drop down menu, "Copy course Materials into an Existing Course"



NOTE: This is the step where most users go wrong. They select copy into a new course, rather than existing. Since Blackboard automatically creates a new course for you each term, to the system your new course already exists, even though there is no content in it.

4. Once you have selected "copy into existing course, you will be able to browse for your upcoming course ID



Copy Course

Course Copy can make an exact copy of the Course. Course Copy can also make a copy of some of the materials and create a new existing Course. You must have Manage Permissions on these files in order to make copies of them. [More Help](#)

1. Select Copy Type

Select Copy Type

Copy Course Materials into an Existing Course ☒

2. Select Copy Options

★ Destination Course ID

Browse...

5. You must then select the course materials you want copied. You can choose all of the course materials and areas, or just a subset.

2. Select Copy Options

★ Destination Course ID

10FA-MGIB-835-AE

Browse...

Select Course Materials

☒ Content Areas

☒ Course Information

☒ Course Documents

☒ Assignments

☒ External Links

☐ Adaptive Release Rules for Content

User criteria will not be captured if Enrollments are not included. Assignment submissions will not be included.

☒ Announcements

☒ Blogs

☒ Calendar

☒ Collaboration Sessions

☐ Contacts

☒ Discussion Board

☒ Early Warning System Rules

☐ Glossary

☒ Grade Center Columns and Settings

☒ Group Settings

☒ Journals

☒ Rubrics

☒ Settings

☒ Tasks

☒ Tests, Surveys, and Pools

☐ Wikis

NOTE: The material will only copy if there are similarly named course elements in both courses. For example, both courses have a Course Documents area, rather than one has a Course Documents and the other has a Course Content area.

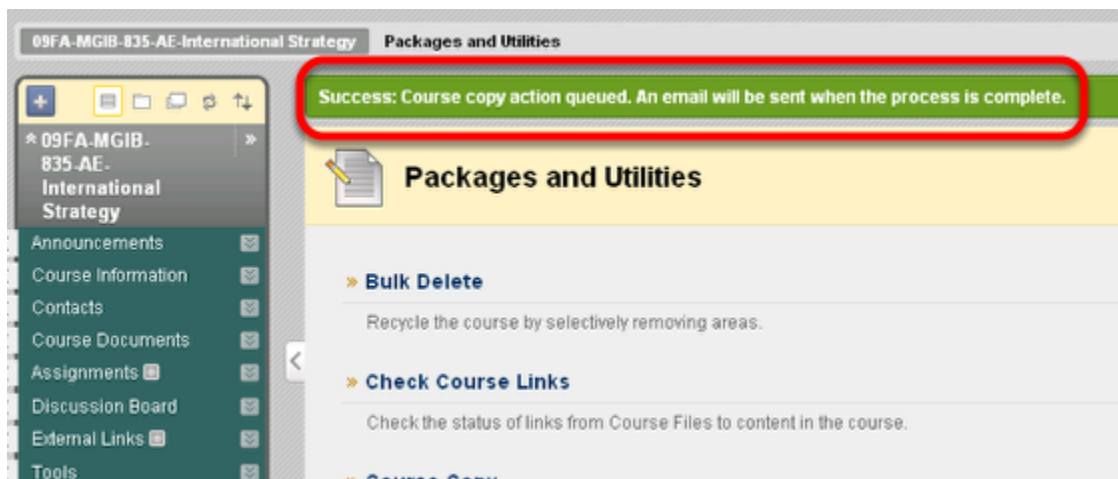
If you want to copy assignments, you must also copy the Grade Center Columns and Settings.

6. Accept the default for Step 3, Course Files, leave Step 4, Enrollments unselected, and then select "Submit"

The screenshot shows the Blackboard course copy process with three steps highlighted by yellow circles with numbers 1, 2, and 3. Step 3, 'Course Files', has two radio button options: 'Copy links to Course Files' and 'Copy links and copies of the content (Include all Course Files)'. The second option is selected and marked with a yellow circle labeled '1'. Below this are buttons for 'Calculate Size' and 'Manage Package Contents', with the latter marked with a yellow circle labeled '2'. Step 4, 'Enrollments', has a checkbox labeled 'Include Enrollments in the Copy' which is unselected and marked with a yellow circle labeled '3'. Step 5, 'Submit', shows 'Cancel' and 'Submit' buttons at the bottom right, with the 'Submit' button marked with a yellow circle labeled '4'.

NOTE: At this point, you do not need to be concerned with the Package Size, Step 2 above.

7. You'll receive a message in green in the course you are copying FROM, notifying you of the results.



NOTE: You will receive an email from the Blackboard System Administrator, Rich Limone, letting you know when the copying is complete. This typically takes one - two minutes.

8. Now go to your new course. You may notice that some of the course content is out of order or has been duplicated.

10FA MGB 835 AE International Strategy Announcements

Announcements

Create Announcement

Welcome

Welcome to the course! In this discussion based course, we will take a "strategic" perspective to current events and build them into the course. We will also be flexible to incorporate your work experience and challenges and ensure that the content serves you best. Class time will be mostly spent on discussion of concepts and cases, and we will invite industry practitioners to share with us their experiences dealing with the issues.

The text I am using is new, a 6th. edition. It has changed a bit from the previous version, but those who want to save money can copy relevant chapters and cases from the reserve copy in the library as we move along.

Case questions for Antrix

Item is not available.

Given below are questions that will help you prepare for discussing the Antrix case.

a. What global drivers influence the commercial space industry?

NOTE: You can simply delete what you don't need and reorder if necessary. Refer to the tutorial below: <http://suffolk.screenstepslive.com/spaces/1050/manuals/bb9/lessons/11700-How-do-I-change-the-order-of-menu-links->