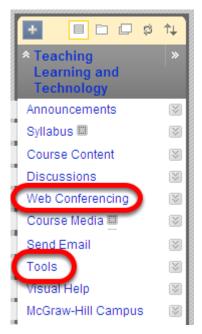
## **Getting in to your Collaborate Session - Students**

This session will show you how to enter the Collaborate Web Conferencing Session that has been created.

## 1. Click on the link to Collaborate in your course



NOTE: Click on the Web Conferencing Link if it exists in your course Menu. If it does not, Click on Tools, then on the link to Clackboard Collaborate

2. Click on the Session you wish to enter.

Available	<u>Title</u>	Start Date	End D
$\bigotimes$	Teaching Learning and Technology Virtual Office	Monday, July 30, 2012 2:45:00 PM EDT	Friday PM E
0	Teaching Learning and Technology Weekly Conversation 😒	Friday, July 27, 2012 3:45:00 PM EDT	Friday PM E

3. Your Session will launch automatically, and then ask to Open or Save a JNLP file. Click OPEN

View Session De Weekly Conversa	Do you want to open or save this file?
Teaching Learning and Start Time: Jul 27, 20 End Time: May 31, 2 Session Type: Course	From: suffolku.blackboard.com
Your session has been la session manually.	While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?

NOTE: You will briefly see a window for Java software as the session opens. Expect a short delay a brief delay while the Session opens. If you are using Internet Explorer (IE), you may need to give IE permission to access Collaborate. Follow the prompts at the top of the browser page.

## 4. Your Collaborate Session will open

▼ AUDIO & VIDEO	W		0	i	Load Content	Reco
Isabetta Capalini	New Pag	ge Delete Pa	iĝe	Publi	C Page	1/1 🗹
Talk Video SQ						
Elena Garofoli 为 🤉 🖓 🖓 😚 Moderator						
0,200,						
MAIN ROOM (3) S Q Q & S Elena Garofoli Moderator (You) Peter Vincent Q Isabetta Capalini						
▼ CHAT - E						
Bisse Corporation (Corporation of the International Corporation of the International Corporational Corporationa Corporationa Corporationa Corporational Corporati						
Room Moderators						

NOTE: You are now fully in the Whiteboard area of the Collaborate Web Conferencing Session.