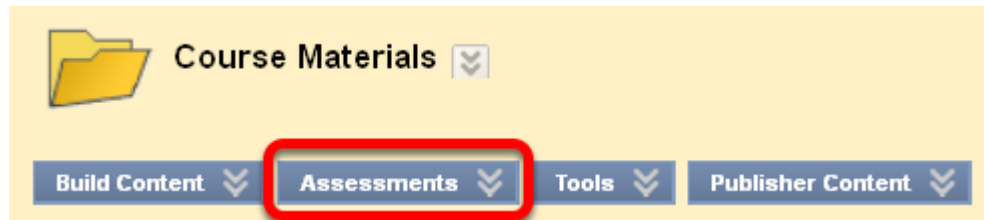


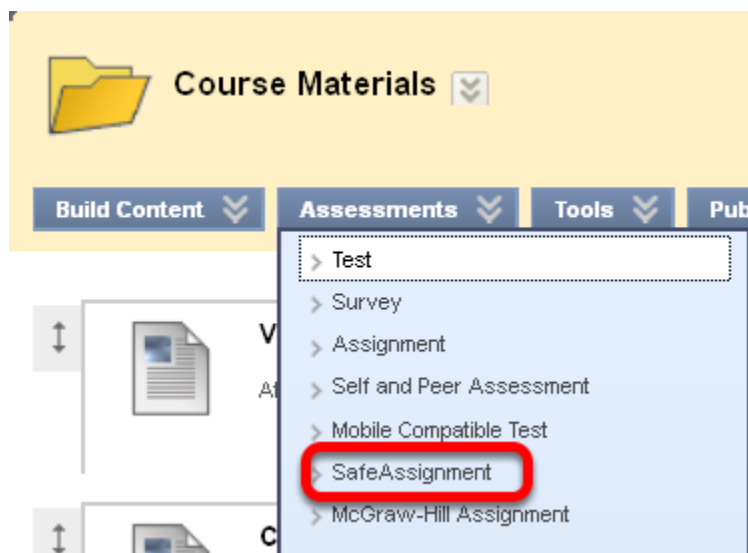
Creating a Safe Assignment

Blackboard has a service that helps you prevent plagiarism by detecting unoriginal content in student papers.

1. Go the area of your course where you want to create the Safe Assignment and select Assessments



2. Select SafeAssignment



3a. Enter the information as below

* Indicates a required field.

Cancel

Submit

1. Enter Information

*

Name

Case Study 1

1

*

Points Possible

100.0

2

Instructions

Please click on this Safe Assignment link to submit your paper. It will be checked against four different databases, and we will both be able to see the report that gets generated.

3

Make the assessment available

☒ Yes

☐ No

4

Track Number of Views

☐

5

1. You must give your assignment a name
2. Enter the points possible
3. Add instructions for completing the assignment
4. Decide whether or not you want the assignment to be available to the students now
5. Select whether you want to tracking how many times this assignment is viewed by the students. This is probably not necessary for assignments.

3b. Enter the remaining information as desired

Availability Dates

☐ Display After

6

Enter dates as mm/dd/yyyy

☐ Display Until

Enter dates as mm/dd/yyyy

Draft

☐

7

Urgent Checking

☐

8

Student Viewable

☒ Yes

☐ No

9

6. You can limit when the assignment will be available for students if you select when you want it to be displayed, and when you want it to be unavailable.
7. If you select **Draft**, the document will not be submitted to the institutional database. This is useful as an instructive tool to help Students learn how to attribute papers properly.
8. **Urgent Checking** sets papers to a high priority in the submission queue.
9. **Student Viewable** determines whether or not students can see the report generated when their papers are submitted.

4. If you want to send out an announcement about the Safe Assignment, complete Section 2 similar to what is shown below

2. Optional Announcement

Create ☒ Yes ☐ No

Subject Case Study 1 Now Available

Message

Remember that you need to complete and submit your first Case Study assignment by the end of the week.


As we talked about in class, I have created this as a "Safe Assign", which will help you learn how to attribute papers correctly.


3. Submit

Cancel **Submit**

Click **Submit**.


5. Your Safe Assignment now appears in the selected area of the course




assignment 1 

regular assignment icon

Click the name of the assignment (above) to submit your work for assignment1.



CaseStudy1 

SafeAssignment icon

Please submit a 10 page paper in response to the first Case Study.Be sure to use APA format
>> [View/Complete](#)

Note the difference in icons between a SafeAssignment and a regular assignment.