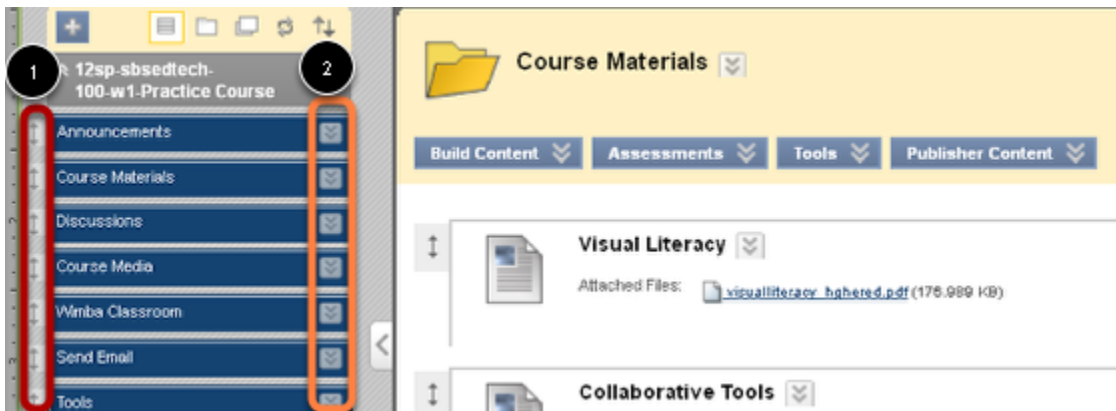# Editing your Course

This lesson covers editing mode for instructors and provides a short over view of some of the controls.

Click the Edit Mode button on the top right corner to the ON position

Note: Toggling the **Edit Mode** switch to the **OFF position** allows you to **see the student view** of the course. You can toggle back and forth at any time. **To make any changes, you must have Edit Mode in the ON position.**

When the Edit Mode button is on, instructor controls appear next on pages and next to items

Double-headed Arrows
1. **Arrows allow you to reorder items** by dragging and dropping. Use the mouse and click and drag on the arrows.

Double Upside-Down Carrots
2. **Carrots open contextual menus** which allow you to perform a number of different actions, depending on the particular part of the course you have selected.