## **Configuring CourseCast - Mac**

1. Run the Panopto CourseCast program on your computer



Run the Panopto Recorder from Finder > Applications > Panopto Recorder.

## 2. Select Login

Create New Recording	
Vou currently have no	recordings on your system. To create a new recording,
click the 'Create N	New Recording' button.

3. Enter information on the screen as below



The first time you run the recorder you will be required to log in.

- 1. For the Server enter coursecast.suffolk.edu
- 2. Ignore the Providers field
- 3. Enter the login that you use to access your office computer. Prefix it with suffolk.edu (Example: suffolk.edu\username)
- 3. Enter the password for the account
- 4. Check Save Login and Password if it is your own computer
- 5. Click Log In

3. Before you create a new recording you need to set your Preferences by clicking on Panopto Recorder

Panopto Recorder File	Edit Window Help			
About Panopto Recorder	leconder			
Preferences	ж,			
Services	▶ (+) 2:15 PM			
Hide Panopto Recorder	ЖН ЖН			
Show All Keynote / PowerPo	int			
Quit Panopto Recorder	жQ			
Record Screen Capture				
Audio/Video				
Record Audio/Video				
Audio Source: Built-in Microphone				
Level:				
Video Source: None				
Start Recording	Ise Cancel			

4. Once the Preferences window opens you can accept the default settings as below

Panopto Recorder Preferences			
Upload recordings automatically: 🗹			
Video Compression Options: MPEG-4 320x240	Compression: MPEG-4 Video Maximum size: 320 x 240		
Audio Compression Options: AAC Voice Quality	Format: AAC Bit rate: 32 kbps per channel Sample rate: 22.050 kHz		
Max Video Capture Frame Rate: United Second 30			
Max Screen Capture Frame Rate: 3 ' Frames/Second ' 12			
Recording Folder: /Users/admin/Documents/Panor	Browse		
? Ca	ncel OK		

NOTE: For most recordings the default settings are sufficient. Changing settings to higher rates can make processing time longer, take up more space on your local computer and university servers.

Upload recordings automatically: upon the completion of the recording the files will be uploaded to the server.

Capture high quality video and audio: this setting will adjust the quality of the recording you are making. Max Screen Capture frame rate: by adjusting the frame rate you can set the amount of Frames Per Second (FPS) that the screen capture function will capture your screen.

## 5. Configuration is complete

You have completed the initial configuration of the Recorder. You are now ready to begin recording.