

# 1535 Title IV Program Records

*Description:* Records relating to and documenting University eligibility for and administration of Federal Title IV funds and related programs, including Perkins loans, Pell grants and other Title IV student aid programs.

*Examples:* Records may include institutional applications for HEA and Title IV program funds, eligibility-related documents, fiscal and accounting documents, SAR and ISIR reports, and borrower eligibility documentations.

*Retention Period:* **Retain for 3 years after the end of the award year for particular years, and then securely destroy.**

*Authority:* 34 C.F.R. § 668.24