

0750 Employment Eligibility Immigration Records

Description: Documents immigration and naturalization requirements for work in the United States in compliance with the Immigration Reform and Control Act of 1986. *Examples:* Records may include I-9 forms, H-1B forms, and permanent resident application audit files.

Retention Period: **Retain for 3 years following separation or termination, and then securely destroy.**

Authority: 8 C.F.R. § 274a.2; 8 U.S.C. § 1324a