

0560 Research Records

Description: Scientific, technical and program records related to sponsored and non-sponsored research and programs.

Examples: Financial Records, Research data, project reports and deliverables, sponsored research agreements, program agreements, sub-agreements, progress reports, regulatory certifications.

Retention Period: **Retain for 3 years from the date of submission of the final expenditure report, and then securely destroy (unless a longer period is specified by the granting agency or litigation or audit notice prior to the 3 year retention date).**

Authority: 78 FR 78589 §200.333