

0542 Human Subjects Research Policies and Procedures

Description: Records that contain required documentation of human research subjects. *Examples:* Board review records, consent forms, HIPAA authorizations, protocols, proposals, report of injuries, scientific evaluations, statements of significant new findings, progress reports, and related correspondence.

Retention Period: **Retain for 10 years after grant completion and closing (unless a longer period is specified by the granting agency), and then securely destroy.**

Authority: 21 C.F.R. § 50, 56.115; 45 C.F.R. § 46-115