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If you cannot find the answer to your question on this page or under the specific services to the left, please [contact us](#).

Faculty & Staff FAQs

Where can I get help with my Suffolk email?

Contact the [University Service Desk](#) for assistance with email

How can I make my course materials available to students online?

You can use [Blackboard](#) to distribute course materials and communicate with students.

How can I record audio narration with Powerpoint?

You can use [Panopto CourseCast](#) to record audio with PowerPoint from home, office or classroom.

How can I record an introductory video for my class?

You can use [Panopto CourseCast](#) to record videos from home, office or classroom.

How do I log in to my office computer?

View the [Computer Account](#) page for more information

Is there a general purpose computer center for my students to do their assignments?

Yes. Visit the [Sawyer Computing Center](#) page for more information.

How can I access My Documents from home?

You can use [Remote Access](#) to access files, folders and select applications from home or off campus.

What software and databases are available as a faculty member?

View the [Software and Databases](#) page for more information.

Can I get a printer for my office?

We no longer issue individual printers to individual offices. We are instead utilizing [networked printers](#) that are centrally located for each floor/department.

How can I get support with technology?

View the [Contact Support](#) page for detailed information on getting help with technology.

Can I borrow a laptop and projector for a conference I am attending?

Yes. For more information go to the [Equipment Loans](#) page.

What kind of a computer do I get for my office?

View the [Office Computer](#) page for more information.

How can I transmit live audio and video, while collaborating with students on my computer?

You can use [Wimba Classroom](#) for live web conferencing with students.

How can I create a podcast of my lecture?

You can use [Panopto CourseCast](#) to record podcasts (audio or video) from home, office or classroom.

Can I access wireless internet on campus?

Yes, you can sign in by using your Suffolk email username and password. Go to the [Wireless](#) page for more information.

Where can I scan documents?

Scanners are available in the networked, multi-function devices that are centrally located in each floor/department.

Student FAQs

How can I get help logging to the MySuffolk portal?

Contact the [University Service Desk](#) for assistance with MySuffolk portal issues.

Where can I get help with my Suffolk email?

Contact the [University Service Desk](#) for assistance with email.

Can I access my course materials online?

[Blackboard](#) is the University's course management system. It is up to your individual professor to post materials online in Blackboard.

Where can I print my assignments?

We offer [printing](#) services in the Sawyer Computing Center.

Is there a computer lab for students?

Yes. Go to the [Sawyer Computing Center](#) page for more information.

Do you have wireless capability?

Yes. Go to the [Wireless](#) page for more information.

Can you help troubleshoot my personal laptop?

Suffolk does not currently support non-University hardware. Please contact the [University Service Desk](#) for other types of assistance.

How do I get a job at the Sawyer Computing Center?

Please visit the [Employment Center](#) for more information about working in the Sawyer Computing Center.

Can students download Microsoft Office for free?

Yes!! Log in to o365.suffolk.edu .