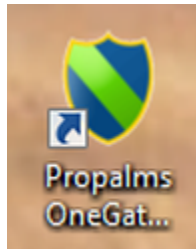


# Accessing Your Computer\* Remotely

\*You can access your My Documents folder, shared department drives and folders, and select applications.

Launch the remote access client from your desktop



Double click the ProPalms icon.

Sign in

A screenshot of the Propalms OneGate Client sign-in window. The window title is "Propalms OneGate Client" and the subtitle is "Action". The header features the Suffolk University logo and name. Below the header, there is a "OneGate Server" field with the value "access.suffolk.edu" and a dropdown arrow. A message says "Please login using configured authentication method." There are two checkboxes: "Login with a digital certificate" (unchecked) and "Remember Me" (unchecked). The "Username" field contains "your Suffolk username (i.e. ccaira)" and the "Password" field contains "your Suffolk computer password". There are also "Remember Password" and "Logout" buttons. At the bottom, there is a "Login" button highlighted with a red box and a "Logout" button. A table with columns "Name" and "Status" is visible under the "Applications" tab.

Name	Status
------	--------

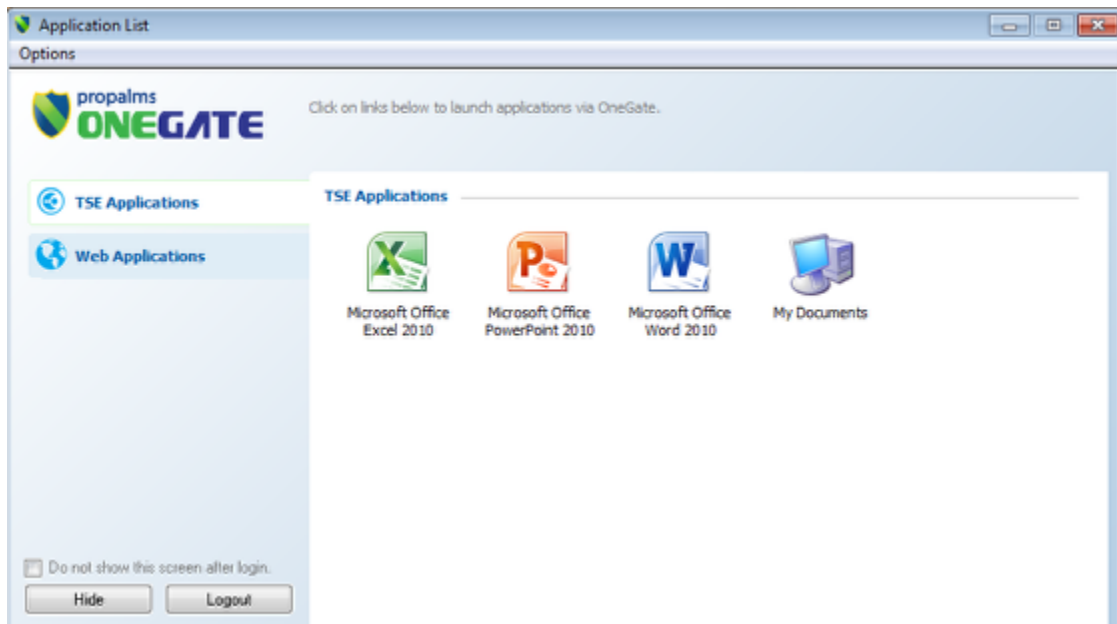
1. Check that access.suffolk.edu is listed as the OneGate Server.
2. Your Username is the username you use to sign into your Suffolk computer.
3. Your Password is the password you use to sign into your Suffolk computer.
4. Click Login.

## Bypass security alert



A security alert dialog box may appear. If it does, check the "Do not show this warning dialog again" box and then the Yes button to continue. This should be resolved shortly.

## Remote access welcome screen



This is the screen you will see when you login to remote access.