1535 Title IV Program Records

Description: Records relating to and documenting University eligibility for and administration of Federal Title IV funds and related programs, including Perkins loans, Pell grants and other Title IV student aid programs.

Examples: Records may include institutional applications for HEA and Title IV program funds, eligibility-related documents, fiscal and accounting documents, SAR and ISIR reports, and borrower eligibility documentations.

Retention Period: Retain for 3 years after the end of the award year for particular years, and then securely destroy.

Authority: 34 C.F.R. § 668.24